

statutory child protection agencies. Make a note of any subsequent action taken, who was involved and, if the authorities were not contacted, why this was so. If any action was taken against an individual, record who reported it, and to whom it was forwarded. Any personal opinions relating to the event should not be committed to paper. The report should be stored securely, and known only to key members involved. This must be kept for as long as is required by our insurers.

Under the terms of The Data Protection Act 1998, all named parties must be advised of their rights to confidentiality.

Documents consulted :

Department for Education. Working together to safeguard children, H.M. Government, 2015.

Charity Commission. Safeguarding children and young people. H.M. Government, 2014.

Agreed by the committee and Trustees, October 13th 2015.

Signed

Co-Chairs *A.M. Corsons.*

D. E. Child.

13th Oct 2015

#####

LOCAL CONTACT DETAILS
Children's Services, Police, and Social Services.

MERTON MULTI-AGENCY SAFEGUARDING HUB (MASH) (OUT OF HOURS)	020 8545 4226 / 4227 020 8770 5000
POLICE	101 (non-urgent)
MERTON PARK WARD – Safer Neighbourhood Team	020 8721 2451
NELSON MEDICAL PRACTICE	020 3668 3400
NHS CHOICES	111
A&E St. GEORGE'S HOSPITAL Children's Reception	020 8725 3518
QUEEN MARY'S ROEHAMPTON Minor Injuries Unit	020 8487 6000
NSPCC Child Protection Help Line	0808 800 5000
CEOP Command (Child Exploitation online)	0870 000 3344